**Girlguiding lead volunteer for environmental sustainability – role description**

**Remit**

This will be a key role leading Girlguiding’s work on becoming a more environmentally sustainable movement.

You’ll be establishing a pathway to enable volunteers to share tools and resources. This will make sure everyone can develop their understanding of how to deliver guiding in the most sustainable ways. You’ll help create and share resources and tools to help people develop their knowledge and to put this into practice. Your knowledge in this area will also support some of our transformation projects and programmes for reducing our impact on the environment.

Environment is a key focus area for Girlguiding in 2024, because girls have told us it’s important to them. We want to ensure that we’re relevant to girls in all our plans and actions.

This is a new role and will offer a wonderful opportunity to build a network from the very start. Liaising across countries and regions will be key, as will working closely with Girlguiding’s Sustainability Manager. Implementing the Environmental Sustainability Strategy will be a long-term journey. However, we will have many short-term projects and activities that will set us on track to deliver our ambition.

The role will involve being a member of our Environmental Sustainability Project Board, which will meet every 6 – 12 weeks. There will also be four workstreams, and each of these will have meetings every 6-12 weeks. Your presence there will be hugely beneficial, although we can be flexible according to the time you are able to commit.

**Term of office**

The role will start in June/July 2024 and will be for three years. There is a possibility to be invited to extend by a further two years.

**Appointment**

The appointment will be made by the Chief Guide.

**Reporting and accountability**

It is to be confirmed who the role will report into, but it will be a member of the Chief Guide Team.

The staff partner will be the Sustainability Manager.

**Responsibilities**

1. Actively participate in programme boards, project boards, and groups as appropriate. There are four workstreams supporting the Environmental Strategy and we can discuss where your presence will have most impact.
2. Work with the Sustainability Manager to identify opportunities to embed our commitment to being sustainable.
3. Develop and lead opportunities for volunteers to learn and share good practice, seeking involvement across all Countries and Regions.
4. Inspire, motivate and support widely on the topic of environmental sustainability where requested e.g. Girlguiding County Commissioner calls, Country and Region conferences.
5. Ensure that the Chief Guide and relevant volunteers are kept informed of developments and actively seek their views.
6. In agreement with the Chief Guide, appoint specialists for specific areas of environment work as might be needed.

**Knowledge, experience, and skills**

Note: We’re looking for someone who can demonstrate most of the experience, knowledge and skills below, but you don’t have to have everything now. You’ll have support from your staff partner and volunteer line manager, and opportunities to develop further in the role.

The most important factor we’re looking for is a desire to make Girlguiding as environmentally sustainable as possible in various different ways, and to lead the network in efforts to achieve this.

**Knowledge of:**

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| How to reduce impact on the environment – such as making buildings more energy efficient, reducing use of plastic, sustainable travel. Understanding carbon emission measurement would be helpful but not essential. |
| Delivery of guiding from unit level to County and Country/Region level. |
| Creating action plans and evaluating their success. |

**Experience of:**

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| Co-creating with girls and facilitating their input. |
| Working as part of a decision-making committee or group. |
| Demonstrating support for sustainability and putting ideas into practice – evidence of influencing or persuading others to adopt good practice in this area would also be beneficial. |
| Working with multiple stakeholders at a variety of levels in Girlguiding on the delivery of a project, programme or strategy. |
| Adapting and responding to changing circumstances. |
| Coordinating a group of people/volunteers behind a shared goal or vision. |

**Skills:**

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| Chairing meetings or facilitating groups effectively. |
| Strong collaboration, negotiation and influencing skills. |
| Flexible thinking and problem-solving. |
| Able to convey complex data or information concisely. |
| Able to take initiative, formulate ideas and act on them. |

**Principles for working together**

Underpinning the ways of working together is the principle that all people and groups in Girlguiding are part of one team. We all share the same established Girlguiding values and put these values into action when we work together.

* **we are… inclusive** – we create a place where everyone is welcome, is free to be themselves, and has an equal sense of belonging – whoever they are and wherever they’re from. We value and celebrate different experiences and want all levels of Girlguiding to be as diverse as the communities we live in.
* **we are… caring –** we build positive working relationships, get to know how different colleagues and areas of the organisation operate and adapt to help everyone give of their best. We respect each other and trust that everyone is doing their best, even when things don’t go to plan.
* **we are… challenging** – we are ambitious on behalf of our girls, young women and volunteers and challenge every activity that doesn’t support the Girlguiding mission. Regardless of role, function or level, all members of one team focus on the common good, and how we can best use our collective resources to deliver what girls tell us they want and need.
* **we are… fun –** we recognise that Girlguiding’s success is built on having a blended team that includes volunteers as well as paid staff. We offer flexible ways to contribute, keep things simple and if we can’t avoid jargon we explain it. We make space for fun and team building at the same time as getting the job done.
* **we are… empowering -** everything we do is designed and delivered with users: whether volunteers, girls or wider society. All key stakeholders are identified and informed or involved from the start of any piece of work so together we achieve the best possible outcomes in the most efficient way.
* **we are… inspiring –** we keep up to date with the lives of girls and are willing to innovate and try new things so we stay modern and relevant as an organisation. We share ideas and best practice internally and also look at what other organisations, both in the global guiding movement and externally, are doing. We embrace opportunities to work in partnership with others where this will achieve the best result for girls.