

# Personalised Clothing Order Form



Name ..... Membership number .....

Unit/District/Division/County .....

Trading Service account number/volunteer shop/private (if known) .....

Invoice address .....

Delivery address .....

Daytime telephone number .....

Email address .....

## Order details

Garments available include tshirts, polo shirts, hoodies, jackets, other garments available on request

Please ensure you have read the information about personalised clothing on the Girlguiding website before submitting your requirements:-

[Create badges and merchandise | Girlguiding](#)

### Key points to consider when designing your bespoke clothing:-

- You must use a localised Girlguiding masterbrand logo
- Text should be clear and easy to read in poppins font
- You can add an event or challenge name but this is optional and should be placed separately to the localised logo
- Base colour of the garment can be selected from the range of accent colours from the Girlguiding masterbrand or section brands. These colours can be found on page 25, 51, 63, 75, and 87 in the [brand guidelines](#).

Where possible please provide a drawing with this form if you want a design on your clothing as well as unit/ area name and logo. Please state where the design is to go on the clothing and pantone colours to be used (if possible).

Text & logo instructions (if any)	Details
<b>Text</b> (the max. text area is 20cm wide and lettering will reduce to fit the area)	
<b>Colour(s) of text</b> (in line with Masterbrand must be Girlguiding dark blue or white)	
<b>Text location</b> eg front, back, arm	
<b>Text placement</b> eg top, middle or bottom	

Send completed form to: **Sales, Girlguiding trading, Atlantic Street, Broadheath, Altrincham, Cheshire WA14 5EQ**

Or email to: [bespokeclothing@girlguiding.org.uk](mailto:bespokeclothing@girlguiding.org.uk)

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Ideally orders should be for a minimum of 10 garments to be cost effective. Prices are higher for smaller orders due to the time constraints setting up production machines and thread wastage.

Garment type required	Size	Fitted or Standard if applicable	Colour	Quantity

**Please note** you cannot cancel anything made to your specifications or personalised unless they are faulty.  
 I understand that my submitted design will be checked and upon notification that it is acceptable, payment will be required of me so that my order can be placed.

Signed ..... Date .....  
 (Electronic signature is acceptable)